

**WHITFORD CATHOLIC PRIMARY SCHOOL**  
**MINUTES OF P&F MEETING – WEDNESDAY 19<sup>TH</sup> OCTOBER 2016**

**Meeting Opened**

- Meeting Opened 7.32pm by Nadine Cooperwhite

**In Attendance**

- Pina Pettinicchio, Nadine Cooperwhite, Karolina Brown, Andre', Donna Kretschmer, Chris Pawle, Tamara McGougan, Cath Hughes, Brad Ford, Andrew Dunlop

**Apologies**

- Lisa Briscoe, Karen Draper, Susan Daniels

**Prayer**

- Tamara McGougan

**Approval of Previous Minutes**

**Approved:** Nadine Cooperwhite

**Seconded:** Chris Pawle

**Business Arising From Previous Minutes: -**

**Correspondence In**

- Email from ANZ re merchant facility

**Correspondence Out**

- None

**Principal's Report**

- See attached

**Approved:** Nadine Cooperwhite

**Seconded:** Chris Pawle

**Treasurer's Report**

- See Attached

**Approved:** Nadine Cooperwhite

**Seconded:** Tamara McGougan

**General Business**

- **Chocolate Fundraiser**

Only 1 payment outstanding now.

Net income is \$5,505.25, but will need to review and confirm with Lisa Briscoe on her return as some payments may have been mixed up with the paver payments as both are \$50.

With opt out, total raised is \$6,865.25

- **Paver Fundraiser**

153 pavers sold and this includes the 7 purchased by WCPS (at cost) for the Parish priests and the school factions.

Projected income is: \$7,513 less \$3,355 (invoiced) = \$4,158  
50% has already been paid.

- **Fete**

Still awaiting approval for the fete application from COJ and also approval from COJ Rangers for the signs. Stickers are needed for each sign before they can be put out.

All families are to receive 10 flyers to letter drop around their neighbourhood.

Volunteer lists have been given to all teachers to send out to families.

All entertainment spots have been filled.

Boost Juice has had to pull out.

- **Merchant Facility – ANZ**

Pina has recommended we don't go with NAB for the EFTPOS machines as they will charge \$150/machine to return them. That will equate to \$600 in fees.

Pina has sought quotes from Bankwest, BOQ and ANZ. ANZ has the lowest fees. A bank account will need to be opened with ANZ as part of the approval. Will set up new account with Nadine and Pina to both sign. All agreed.

Fees quoted as follows: Rental \$10/month per terminal (normally \$39.95), Establishment Fee \$29.95 (normally \$99), No closure fee, 0.9% of credit card transactions and 10c/debit transaction. 7 machines will be booked for the fete.

## **Other Business**

- **Movie Day at Sacred Heart**

PP to Year 2 will be going to session 1

Year 3 to Year 6 will be going to session 2.

Nadine to confirm numbers so that Pina can book buses with Westwide.

Carol Pendlebury and Sam Hales will select the movies for each session.

- **Camp Out 2017**

Save the date 11/02/2017. Not to be sent out 2016, including to new kindy families.

\$10/family

Maximum 110 families

Andrew and Chris are happy to organise and run the event again.

- **Basketball Ring**

Pina advised that Dion D'Agostino has asked if the basketball backboard and ring can be replaced. He is happy to get quotes on our behalf.

Tamara prefers the whole stand/ring be replaced as rust is starting to show.

All agreed P&F is to fund the new one. Dion will be asked to source and get quotes.

Will also ask Dion to be involved with discussions next year re netball rings on back court and oval.

- **ACM**

Next P&F Meeting will be the ACM on 29/11/2016 – Tuesday.

As per our constitution, all executive positions will be declared vacant and we will need to nominate if we want to continue in our roles.

Note to be placed in the school newsletter 2 weeks prior to the meeting asking for nominations.

- **Welcome Back to School Night**

Tamara suggested this event in place of teachers/board/P&F executive

It will be a positive way to welcome the school community back. New families will be encouraged to come.

All liked the idea.

- **Parent/Child Digital Workshop**

Tamara would like to hold Parent/Child Digital Workshops similar to those for the sacraments.

Good way to open conversations between parents and children re digital safety and digital citizenship, etc.

All liked this idea too.

- **Facebook (Parent Page)**

Andre` asked for clarification re the FB parents page and whether Fiona Ballard had support of school or authority.

Cath Hughes advised that Fiona has managed to become administrator on both parent pages and closed one down. The pages were previously administered by families who had left the school.

Postings are monitored and informative information is put on there now.

- **Next Meeting:** Tuesday 29<sup>th</sup> November, 2016

- **Meeting closed:** 8:45pm