

**WHITFORD CATHOLIC PRIMARY SCHOOL**  
**MINUTES OF P&F MEETING – WEDNESDAY 22<sup>ND</sup> FEBRUARY 2017**

**Meeting Opened**

- Meeting Opened 7.30pm

**In Attendance**

- Pina Pettinicchio, Tamara McGougan ,Lisa Briscoe, Nadine Cooperwhite, Donna Kretschmer, Andrew Dunlop, Andrew De Maio, Paul Robinson, Catherine Young

**Apologies**

- Susan Daniel

**Prayer**

- Tamara McGougan

**Approval of Previous Minutes**

**Approved:** Nadine Cooperwhite & Donna Kretschmer

**Seconded:** Pina Pettinicchio

**Business Arising From Previous Minutes:** NIL.

It was noted that the P&F needs to mention in their newsletter that all minutes are available both online at the WCPS website and also a hard copy at the front office, on request.

**Correspondence In**

- Australian F/R Catalogue
- Cadbury's F/R Catalogue
- Mother's Day Catalogue
- Australian Charities confirming WCPS P&F as a registered charity

**Correspondence Out**

- 2016 bank statements to Australian Charities to confirm our status as a registered Charity

**Principals Report**

- A copy is available at WCPS front office on request

**Approved:** Nadine Cooperwhite

**Seconded:** Pina Pettinicchio

**Treasurers Report**

- A copy is available at WCPS front office on request

**Approved:** Lisa Briscoe

**Seconded:** Tamara McGougan

## First Business

- **Nomination of the P&F Executive Committee:** Nadine Cooperwhite as President, Andrew Dunlop as Vice President, Pina Pettinicchio as Treasurer and Lisa Briscoe as Secretary.

All nominees were voted in and accepted their positions.

## General Business

- **Dads Campout:** The Dad's Campout at Ern Halliday made \$213
- **School Banking:** Has netted \$247
- **P&F Financial Pledge:** On top of our \$13k pledge to the school of which \$500 goes to each classroom teacher, we will include dance, drama, music and science. We will also give \$800 to the canteen for fruit. We should also call out for fruit donations from families for the canteen too.
- **P&F Calendar of events:** Our aim is for \$30k profit in 2017. The calendar will roughly be as follows:
  - Term 1:** Dad's Campout/ Easter Egg Raffle/ Lapathon
  - Term 2:** HBF Fun Run/ Mother's Day Stall 9-11<sup>th</sup> May/ Ent Books/ Cadbury's Chocolates
  - Term 3:** Disco/ Adults Music Quiz Night/ Father's Day Stall/ Holiday Raffle
  - Term 4:** Free Sausage Sizzle for students at WCPS/ No movie day at Sacred Heart.

We will also host a sausage sizzle at the sports carnival to boost fundraising

- **Easter Egg Raffle:** Note sent out March 17<sup>th</sup>. Easter eggs returned 31<sup>st</sup>. Wrapping April 3<sup>rd</sup>. Drawn April 5<sup>th</sup>. We will reduce the number of prizes this year by donating baskets to various charities e.g., Women's Refuge, St.VDP etc.
- **Lapathon:** April 3<sup>rd</sup> has been set as the Lapathon date. It was suggested that we use the funds raised from this event to purchase new play equipment for the oval or to upgrade around the basketball court.
- **Cadburys Chocolate F/R:** All monies outstanding were collected last year. 2 families are blacklisted for this years' fundraiser. Opt out form to be sent out early June. Boxes delivered Monday 26<sup>th</sup> June. Distribution Tuesday 27<sup>th</sup>. Return date Friday 21<sup>st</sup> July after holidays. Bonus items from Cadburys can be used as 2<sup>nd</sup>/3<sup>rd</sup> prize for holiday raffle.
- **Entertainment Books:** Ines is going to trial an "Order Only", system this year. . The launch date is early May. Advertising will begin early March through until April. Due a Pre order delivery mid-May.
- **Holiday Raffle:** Hamilton Island is thought to be the best option for the raffle this year. We will look into this further.
- **Helping Hands:** The P&F are still committed to the Helping Hands Programme. However we need to revise and rethink it. The original note needs to be changed with any mention of a Levy omitted and more focus on community. Nadine suggested the programme should become a WCPS initiative instead of the P&F, with opportunities to help throughout the school managed at one central point online. Allison can possibly help with this. Nadine to send updated "Helping Hands", note to Tamara. Re-look at this at our next meeting.

## **Final Business**

- Andrew spoke of Dad's Campout. Tamara and the P&F thanked himself and Chris for a job well done! The numbers were down but the weather was a big factor with families pulling out at the last minute or not showing up. 29 families in total. Everything was provided by Ern Halliday. They will secure a better date for next year by booking earlier.
- **Cyber Security Workshop:** Our upcoming workshop will include both parent and children at the same event.
- **Busy Bee:** Possibly have a busy bee at the end of Term 1 to complete PP area and back of Science room.

**Next Meeting:** Wednesday 22<sup>nd</sup> March at 7.30pm

**Meeting closed:** 9.12pm