



Whitford Catholic Primary School

STUDENT BEHAVIOUR MANAGEMENT POLICY

Review: 2017

RATIONALE

As a Catholic School we strive to follow Gospel values and the example of Jesus. Jesus gave us two basic commandments:

1. Love God and the creations God has made with love, including ourselves.
2. Love and respect your neighbour and respect their property.

At Whitford Catholic Primary School, we strive to offer a safe and secure environment where these values can be developed in an atmosphere of faith and trust. As staff, students, parents and principal, we each have a responsibility to promote a community where all members feel respected, included and confident to learn and reach their potential.

RESPONSIBILITIES

OUR STAFF HAVE THE RESPONSIBILITY TO:

- Provide an inclusive, safe and engaging learning environment conducive to effective learning
- Model respectful, courteous and honest behaviour
- Establish positive relationships
- Ensure good organisation and planning
- Consistently implement school policy
- Negotiate and display class rules

OUR STUDENTS HAVE RESPONSIBILITY TO:

- Treat others with respect, empathy and tolerance
- Be prepared for the day's learning
- Ensure that their behaviour is not disruptive to the learning of others
- Ensure that they are punctual, polite and display a positive manner
- Abide by the school rules and accept benefits and consequences
- Ensure that the school environment is kept neat, tidy and secure

OUR PARENTS HAVE RESPONSIBIITY TO:

- Provide information about their child or circumstances that may impact on learning at school
- Ensure that their child attends school, wears the correct uniform and is punctual
- Support the school in the management of students
- Treat the school staff with respect, courtesy and honesty

THE PRINCIPAL HAS THE RESPONSIBILITY TO:

- Ensure the consistency in the implementation and maintenance of the Student Management Policy
- Support the classroom management plan of teachers with a focus on providing positive input and celebrating success
- Support teachers in the development of skills to provide classroom environments which promote effective student learning
- Refer enquiries in regard to individual students to class teachers
- Facilitate case conferences as required
- Liaise with school Social Worker as required
- Manage procedures for serious and very serious misdemeanours

SCHOOL RULES

OUR TREATMENT RULES

We are courteous to all members of our school community and visitors.
We are honest, well mannered and considerate.
We ensure that people feel happy and safe around us.
We show that each person is valued.
We respect ourselves, our peers and our school.

OUR LEARNING RULES

We organise our own equipment and resources.
We use our co-operative learning skills.
We support and respect other people in their learning.
We are accountable for the completion and submission of tasks.

OUR SAFETY RULES

We are responsible and accountable for our actions.
We use school equipment appropriately and safely.
We look after our property and the property of others.

OUR MOVEMENT RULES

We walk in the classrooms, quadrangle, carpark and on the pathways.
We line up to enter a room and we leave in an appropriate manner.

COURTESY

Children shall show respect and courtesy to teachers, parents, visitors in the school and fellow students at all times.
We should always be truthful and honest.
We show respect to all by speaking politely.

Unacceptable behaviours are:

- Teasing
- Inappropriate Language
- Rude signs
- Aggression
- Fighting
- Bullying

PROACTIVE MEASURES

Within the school curriculum there are specific learning activities and incidental opportunities for education in this area. Much of this will occur through Religious Education, Health Education (Program Achieve, Friendly Schools and Fun Friends for Life programmes) and through collaborative learning. On a regular basis, there will be a whole school focus on particular school rules where the students will be encouraged and reminded to behave in an appropriate manner.

As a result of this whole school approach the students will develop the following:

- problem solving
- conflict resolution skills
- collaborative learning skills
- assertiveness skills
- higher self-esteem
- mediation skills
- peer support skills

POSITIVE REINFORCEMENT

- Teachers will nominate students who demonstrate appropriate behaviours within the classroom and out in the playground to display their names on the 'Stars of the Week' board.
- At the assembly, a name will be drawn from the 'Stars of the Week' board to receive a canteen voucher.

DISCIPLINE AT CLASS LEVEL

It is the responsibility of each classroom/specialist teacher to negotiate their own rules and principles of how children are expected to behave in that classroom so that a positive, fair and harmonious atmosphere is created. All children contribute to the decision making process in devising classroom rules and hence must accept the responsibility of adhering to them. Class rules should be displayed in the classroom. The discipline and management of behaviour at a class level is the responsibility of the class teacher.

Inappropriate behaviour is dealt with by the class teacher in consultation with the student, with appropriate consequences assigned. Parents will be informed of repeat occurrences. In addition, repeat occurrences or behaviours of a serious nature will be referred to the Assistant Principal.

NOTE: At all times the teacher's discretion will be necessary due to individual circumstances.

DISCIPLINE IN PRE-KINDY, KINDY AND PRE-PRIMARY

The Early Childhood section of our school (Pre-Kindy, Kindy and Pre-Primary) recognises that behaviour reflects the child's developmental stage. With this in mind, the staff will deal with behaviour on a classroom level. Teacher discretion will be used in each situation based on the severity of the behaviour, history of behaviour and individual circumstances. Parents will be notified when behaviour is not rectified to an acceptable level.

Behaviours likely to result in time out could include:

- Hurting others or being physically rough
- Throwing toys, sand, etc.
- Disrespecting property
- Disruptions at mat time
- Bullying
- Fighting
- Teasing

Time Out Procedure

Children in PK, K or PP will be given 2 verbal warnings, followed by a 5 minute time out in a designated area. At the end of the time out, a staff member will speak to the child about the behaviour and better choices they could make next time. At all times the children are visible and fully supervised.

DISCIPLINE AT YEARS 1-6 LEVEL

Behaviour Slips

Each duty file will contain Behaviour Slips. These slips will be issued for inappropriate behaviours as listed or other inappropriate behaviours. If a student receives a Behaviour Slip they may be required to attend Time Out for a minimum of 5 minutes. The total time is at the teacher's discretion.

Time Out Locations

Oval / Adventure Playground – area at the top of the oval.

Quad – seats outside the Italian Room.

NOTE – An alternative immediate consequence may be issued if considered more appropriate, depending on the individual circumstances of the child and the teacher on duty.

For more serious inappropriate behaviours, further attention may be required by the Assistant Principal or the Principal. This will be indicated on the slip and then sent to the Assistant Principal so it can be dealt with as close as possible to the incident.

Depending on the severity of the behaviour, the student may receive a detention or alternative consequence if deemed necessary by the Assistant Principal or Principal. At all times discretion will be necessary due to individual circumstances. Detentions may be supervised by Class Teachers, Cluster Leaders or Assistant Principals. Parents will be notified of the action taken. During this time the students will be required to reflect on their behaviour.

Parents will be notified by phone or email for repeated inappropriate behaviours, after consultation with the class teacher, indicating that further consequences may result (eg lunchtime detention, parent meeting) if their child's inappropriate behaviour continues. If a child continues to exhibit inappropriate behaviour and is not responding to strategies recommended by this policy, the Assistant Principal and child's class teacher will convene a meeting to determine if the child should be referred to the Pastoral Support Team for intervention. This will be done in consultation with the child's parents and the usual procedure of referral should apply.

SUSPENSION OF STUDENTS

Suspension means temporary withdrawal of a student's right of attendance at the school. It is a disciplinary measure which may be invoked by the Principal, where a student's conduct and behaviour are deemed to be prejudicial to the good order or reputation of the school. The Principal will discuss the proposed suspension with the parents of the student involved.

EXCLUSION OF STUDENTS

(Ref: CECWA Policy Statement Exclusion of Students for Disciplinary Reasons.)

Exclusion means total withdrawal of a student's right to attend a particular school, i.e. termination of enrolment. Exclusion is an extreme disciplinary step reserved for cases of gross misconduct, serious breaches of school rules, or behaviour that is persistently disruptive or contrary to the mission statement of the school and would be applied only as a last resort. Careful consideration shall be given to the overall good of the individual student as well as to the welfare of the school community. The decision to exclude a student shall be the responsibility of the Principal in consultation with the Executive Director of Catholic Education WA. No exclusion shall proceed unless the procedures outlined in the CECWA Policy Statement Exclusion of Students for Disciplinary Reasons have been adhered to.